

**NARC Committee Meeting, 1900hrs, 16th November 2015**

City of Norwich School,  
Media room,  
Eaton Rd,  
Norwich,  
NR4 6PP

**Minutes**

**Attendees**

G3LDI, G3PDH, G0LGJ, 2E0SYW, G4NZQ, G0DWV, M0UJD, M0NKR, M0LJD, G0DWV

**1 Apologies for absence**

M0UKS

**2 Previous Minutes Approved**

**Proposed** 2E0SYW                      **Seconded** G0LGJ

**3 Matters Arising**

David reported that there was no news on the ISS events, should there be any information forthcoming he would inform the members through the normal channels of announcements or the club weekly news letter.

The Machine mart generator had been sold by sealed bids and David reported that it achieved £350, this being £46 less than was paid new. All agreed that was a very good result.

**4 Christmas Festivities G7URP**

Christmas dinner at little Melton Village Inn organised, looking to be well attended.

The previous Hog roast company, who have been very difficult to contact, have ceased doing external catering. Andy will be contacting other companies, last year the cost was £280, this year the cost could be considerably more in the range £400-600. Mark reported the DX Squares income at £751 so should be covered. Sonny suggested a company and agreed to contact them. David then asked everyone to look into hog roast, and or other catering suggestions, It was suggested that Fish and Chips being an option Mark will contact Long John Hill fish bar regarding 100 F&C.

Overall the Budget for the party is £746.81, however entertainer likely to be £200

David and Kevin have an idea which will be free to do but will need to buy a prize, no more information given.

Roger agreed to play piano as usual, this will fit in nicely with David and Kevin's idea.

**5 2016 Events G7URP**

David has investigated a trip to Mildenhall in the past and reported that there had been no developments or responses from them so the status is unknown for 2016.

Roger was asked to prepare a list of external events and notable speaker events in 2016 so that we could assess the likely cost associated with expenses.

Martlesham BT Centre trip is being investigated by Sonny, as yet nothing to report, however he will know more soon.

The committee were asked to listen out for any suggested events from the membership as it is proving difficult to keep thinking up ideas with little external input to the committee.

## **6 Trailer Tower Repairs 2E0SYW**

Day needs to be set for maintenance of tower, a bracket has broken and will need welding, the handbrake mechanism has seized, NARC need to purchase covers for wheels, winches. Mark suggested using one of the old tents, suitably fabricated.

## **7 DF Fox hunting kits 2E0SYW**

David Reported that the DF kits that were loaned to the RSGB for the Youth committee trip to Wales, had been damaged and there were parts missing, he did explain that unfortunately they had come back and had immediately been passed on and its was unknown if any of the damage was caused by the youth committee or the following group. Paul Woolly will be fixing the kits to make them usable. Sonny was asked to be responsible for checking them in and out when they go on loan and to prepare a list of all parts included in the box.

## **8 Generator G7URP**

With the Machine mart generator sold, we are now in need of a spare / second station generator. A new Honda is very expensive so possible hire or buy a smaller size one. All decided to leave until next year as these will not be needed until the spring.

## **9 Correspondence received for committee from Steve M0TZY re meetings, courses and room hire. (G7URP)**

There was concern over three back to back talks in January after the Christmas recess. It was suggested to change to informal- talk- informal so people can catch up after Christmas. Sonny agreed to move his presentation to February 3<sup>rd</sup> to fix this.

Payment for rooms for training courses, who pays? As these should not come from club funds or membership income.

David explained that the finances to cover the courses will be covered by a course fee.

## **10 Overview of our main income / expenditure of the years. G0LGJ**

we need to set budgets for the following:

Donations to be capped at £25 unless exceptional – All agreed

There were concerns about the level of expenses for talks, Roger to manage a £500 talk budget.

Set a fixed rate for talk if required, mileage Rate, book Accommodation early for best rate

(Premier Inn Travel Lodge etc).

NARC to set a fee payable for local and distance based speakers

Courses Room hire etc – Self funded, Tuck shop for courses to raise some money. SES and FD's set a budget and look at running costs fuel, transport- £200 for SES Bright Sparks budget of £150 per year.

The £5 membership discount will be dropped for 2016 with the advent of the new room hire costs impacting the club revenue stream.

The rates for 2016 will be Full £21, Concession £16, Associate £5, Junior £5 & Family £26

the same as they were before the discount was applied. We have already had people pay for 2016 but these are either concessions or youth these were not effected by the committee ruling.

Mark to Start taking Membership from Wednesday the 18<sup>th</sup> November for 2016.

Membership form to be amended

Keep Barford Rally entrance at £2.00, but look at increasing catering prices slightly to improve likely revenue. Mark reported that in past years the income had been circ £1000 +/- £100 so a worthwhile revenue stream for the club, however it was always at risk due to weather or other and should not be considered a given income.

**11 Accounts** GOLGJ

As attached

#### **AOB**

Sonny highlighted issues above on trailer tower that need fixing. Mark Chris Roger to co-ordinate a suitable time to attend and fix.

Mark- Club Assets/Equipment loan etc- committee asked to be responsible for booking in and out this kit on website as various items had been 'misplaced for a period'

David- Stressed that there should be no one in the building before 7pm and that the committee should police this.

**Next Meeting date**

**11<sup>th</sup> January 2016**

Meeting Closed 21.09