



Committee Meeting 12<sup>th</sup> May 2008 held at DCP.

### **Apologies**

None

### **Present**

Mark G0LGJ, Roger G3LDI, Peter G3ASQ, Malcolm G3PDH, Chris G0TZZ, David G7URP, Kevin M0UJD, Sarah 2E1GTE, Tony G0MQG, Rex G0CLR, Judi 2E0KNE

Meeting started 19:30

### **Apologies**

None

### **Minutes of last meeting**

Minutes from 4<sup>th</sup> March and 30<sup>th</sup> April read by David G7URP, items were reviewed and agreed.

Dates to be corrected. Names to be corrected. **ACTION G0LGJ**

Proposed Rex G0CLR and seconded Roger G3LDI

Proposed Judi 2E0KNE and seconded Kevin M0UJD

### **Meeting started**

Chris G0TZZ opened discussion of Happy Landings and Fire actions.

Over the past few meetings the number of the people attending has exceeded the permitted number of people in the room. Also issues for disabled and children in the event of a fire.

Chris G0TZZ has suggested to limit the number of people attending for more popular meetings.

The suggestion of limiting the number of people is not viable.

Some time ago NARC did feel vulnerable with the change of owners at Happy Landings and others venues were looked at.

Various discussions took place about venues such as ATC, St Johns, Scouts, and also owning our own building. It was decided to arrange a sub committee to move forward with this project. David G7URP suggested looking for Public houses for sale ideal venues. Mark G0LGJ also suggested a venue on the Norwich Ring Road.

Rex G0CLR also suggested looking for a stop gap venue.

Chris G0TZZ also suggested if there was a problem of changing meeting nights. Decided if at all possible to keep to Wednesday.

Approach Norwich Union / Aviva for possible sites. **ACTION PETER G3ASQ**

Sub committee formed :-

Chris G0TZZ  
David G7URP  
Mark G0LGJ

Other members can be co opted to join sub committee and report back to main committee. Suggestion made to speak with Jonathan M1ADX for grant application also Alan M0SLX as a builder to check structures in the future once the project is established.



### **Individual Committee Roles**

Peter G3ASQ handed out a document called "Work Profiles" document described all roles within the club. Some roles descriptions were amended and a final version will be produced.

**ACTION PETER G3ASQ**

### **Roles defined :-**

Membership Secretary Tony G0MQG

Programme Secretary Mark G0LGJ / Roger G3LDI

Examination Secretary David G7URP

Training Officer Rex G0CLR

Press Relations Officer Judi 2E0KNE / Steve G0KYA offered to assist

Bright Sparks Co-ordination Sarah 2E1GTE / Kevin M0UJD

Events Managers Contest Malcolm G3PDH Special Events Kevin M0UJD

QSL Manager Sarah 2E1GTE

Trophies Manager Tony G0MQG

Inventory Manager Malcolm G3PDH

Web Master Mark G0LGJ

Safety Officer Chris G0TZZ / Stuart G7KBF **ACTION DAVID G7URP TO APPROACH**

**Stuart**

How to book a room for visiting speakers ?

Mark G0LGJ to book hotel for guest speaker on 12<sup>th</sup> November. **ACTION G0LGJ TO BOOK**

Roger G3LDI to confirm with Roger G3SXW of venue and any dietary requirements.

**ACTION ROGER G3LDI**

Chris G0TZZ presented accounts currently on night of meeting £8056.61 Chris G0TZZ mentioned a £6 discrepancy payment made to Happy Landings.

Also mention of photocopying Chris G0TZZ offered. Membership completely passed to Tony G0MQG, suggestion made to put membership onto Google **ACTION G0LGJ**

### **AOB**

Rex G0CLR mentioned DF kits Simon M0SCO currently holds DF kits from Cawston and NARC, NARC happy for Simon to hold equipment and administer with Rex G0CLR as liaison.

Contest group and SES similar in events maybe combine the "engineering" aspect i.e. Providing antenna's , stations etc. And provide training for set-up etc.

Decided to make the CW NFD briefing 28/5/2008 a training evening and also add a event at Radio Active ? Suggestions also made to include leaflet / instructions with the equipment.

David G7URP mentioned equipment donations. Do not want to accept all equipment for storage reasons and age. Looking towards future do we need to keep it regardless age etc. Need to be more ruthless with equipment taken. RA17 offered to club decision made to accept and then offer on long term loan to Muckleburgh Collection if they are ok with it

**ACTION DAVID G7URP**

Mark G0LGJ mentioned a welcome pack for members to promote what NARC can give membership maybe include other local services i.e. RPTS , RSGB, Packet Check with David G0PFN **ACTION MARK G0LGJ**

NARC Norfolk Amateur Radio Club meet every Wednesday at Happy Landings, Norwich Aviation Centre, Norwich Airport. More information at <http://www.norfolkamateurradio.org>



Mark G0LGJ to look at new hosting and domain registration to fix problems with access to web. **ACTION MARK G0LGJ**  
Meeting closed 22:20